



Jindera Public School

Reporting to parents

Parent teacher interviews

Dear Parents/Caregivers,

Jindera Public School is committed to effectively communicating student progress to parents/carers. To facilitate this, reporting to parents will take the following format this year.

Term 1: parent teacher interview

Term 2: written report and interview by request (from either parent or teacher)

Term 4: written report (and interview if required)

All parents/carers are strongly encouraged to attend a parent teacher interview to discuss student progress. The parent teacher interviews will be held during Week 8 on either Tuesday 14 March or Wednesday 15 March 2017. Additional days and times can be negotiated with class teachers. Parents/carers are encouraged to contact the class teacher if necessary.

The interviews have been organised for the following days. The interviews will run for approximately 15 minutes between 9:30am and 5:00pm.

Tuesday 14 March 2016

Mrs Klironomakis (1K)

Mrs East (1-2E)

Miss Blair (3-4B)

Mrs Zemaitis (5-6Z)

Wednesday 15 March 2016

Mrs Baker (KB)

Mr White (2-3W)

Mr Clayton (4-5C)

Mrs Simpson (5-6S)

Parents are encouraged to select their first and second preference from the list of times on the following sheet and return the slip to the class teacher no later than **Thursday 9 March**. Whilst every effort will be made to accommodate parent/carer requests, it may not always be possible to provide parents with their first selection. A letter will be sent home prior to the interview confirming the interview time. Interview times will be issued on a first in basis. Please check the allocated interview time carefully when the confirmation letter is sent home.

Parents/carers are also encouraged to nominate areas for discussion or concern, on the return slip.

If you have any further questions please contact the school on 6026 3280.

Des Knight
Principal (relieving)
28 February 2017



Jindera Public School

Parent teacher interviews

Nomination forms

Please complete and return to the class teacher no later than **Thursday 9 March 2017**.

My child's name is: _____

Class: _____

Teacher: _____

My preferred interview times (please select using 1 and 2. Please include 2 preferences)

- | | |
|---|---|
| <input type="checkbox"/> 9:30am to 10:00am | <input type="checkbox"/> 10:00am to 11:00am |
| <input type="checkbox"/> 11:00am to 12:00pm | <input type="checkbox"/> 12:00pm to 1:00pm |
| <input type="checkbox"/> 1:00pm to 2:00pm | <input type="checkbox"/> 2:00pm to 3:00pm |
| <input type="checkbox"/> 3:00pm to 5:00pm | |

Signed: _____

Parent's/carer's name: _____

Please note: The class teacher will send a confirmation of interview time prior to the interview.
Please check this prior to attending the interview.

I would like to discuss the following areas during the interview (teacher and/or parent to complete as necessary):